



UNIVERSITY OF PUERTO RICO
BUSINESS LAW JOURNAL

August 21, 2023

Student Body

University of Puerto Rico School of Law

Subject: Call for Directors

Greetings,

Since its launch in 2009, the **University of Puerto Rico Business Law Journal** has attracted authors from almost every continent to analyze and think critically about recent developments in Business Law and other related areas. Conceiving the law as a key instrument for economic development, the Journal traditionally publishes two issues (Winter/Summer) that constitute its yearly volume and cover a diverse array of topics of interest for businesses, academics and legal professionals, including corporate & securities law, intellectual property protection, labor & employment matters, taxation affairs, trade & financial regulation, and transactional & financing issues. With thirteen volumes published so far, the pertinence of the subjects addressed by the Journal has earned it a privileged spot among student-edited, specialized, digital legal periodicals.

The Journal is currently seeking talented and enthusiastic law students willing to become part of its historic Fifteenth Volume Editorial Board and develop a set of high-valued skills in a collegiate and collaborative environment.

This Call is circumscribed to the positions of **Editorial and Executive Directors**.

S/Luz Reyes Sánchez | Editor in Chief

S/Stella González Pérez | Executive Director

Fifteenth Editorial Board

DESCRIPTION, DUTIES AND REQUIREMENTS
Fifteenth Volume Editorial Body

I. Editorial and Executive Directors

a. **Directors** will be the face of the Journal. Primarily, they will be responsible for the content of the publication and the supervision of the Editorial Body. By their example and dedication, they shall enact consensus and collaboration between their peers, to achieve the goals of the collective.

b. Duties:

- i. Direct the editing process, ensuring that it progresses according to the publication plan.
- ii. Manage communication with the authors, the publishing platforms and databases on behalf of the Journal.
- iii. Coordinate with his/her peers to hold periodic meetings, face-to-face or remotely, for the discussion of work agendas.
- iv. Plan activities for members of the Journal, and the furtherance of Commercial Law topics among the student body.
- v. Procure the production of periodical reports to the professor in charge of the Journal.

c. Requirements

- i. 2L, 3L or LLM students.
- ii. Experienced Writer, Senior Editor or Editor.
- iii. Satisfactory completion of a seminar course.
- iv. Satisfactory completion of at least one Commercial Law course.

d. Application Submissions:

- i. **An updated resume**, summarizing the qualities you would contribute to the Journal. It should also highlight any recognition that makes you stand out among your peers.
- ii. **A one-page cover letter (CL)**, expressing what you expect to gain from your experience and your vision and mission for the Journal. It is in this document where you should specify what position you are applying for and describe any other relevant experience not summarized in your resume.

- iii. **A writing sample**, either in English or Spanish done during your Law School studies demonstrating your mastery of grammar, punctuation, and style following citation guidelines, according to the rules set forth in *The Bluebook*.

INSTRUCTIONS

Complete applications should be sent directly to **uprbj@gmail.com**, under the subject: **Fifteenth Volume Staff Application specifying the position you are applying to**. We look forward to hear from you. Do not hesitate to ask us any questions that may arise while preparing your application.