



UNIVERSITY OF PUERTO RICO
BUSINESS LAW JOURNAL

August 01, 2022

Student Body

University of Puerto Rico School of Law

Subject: Call for Editors and Collaborators

Greetings,

Since its launch in 2009, the **University of Puerto Rico Business Law Journal** has attracted authors from almost every continent to analyze and think critically about recent developments in Business Law and other related areas. Conceiving the law as a key instrument for economic development, the Journal traditionally publishes two issues (Winter/Summer) that constitute its yearly volume and cover a diverse array of topics of interest for businesses, academics and legal professionals, including corporate & securities law, intellectual property protection, labor & employment matters, taxation affairs, trade & financial regulation, and transactional & financing issues. With thirteen volumes published so far, the pertinence of the subjects addressed by the Journal has earned it a privileged spot among student-edited, specialized, digital legal periodicals.

The Journal is currently seeking talented and enthusiastic law students willing to become part of its historic Fourteenth Volume Editorial Board and develop a set of high-valued skills in a collegiate and collaborative environment.

This Call is circumscribed to the positions of **Senior Editor, Editor, Associate Editor, and Collaborator**. Candidates with excellent legal citations skills are encouraged to apply for Senior Editor. Additionally, those with at least one year of experience in a legal periodical are also encouraged to apply for Senior Editor, but it is not a requirement.

S/Norsheli Sánchez Carrión | Editor in Chief

S/Stella González Pérez | Executive Director

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DESCRIPTION, DUTIES AND REQUIREMENTS

Fourteenth Volume Editorial Body

I. **Senior Editor**

- a. Working directly under the Executive Editors, **Senior Editors** are their direct connection to the Editors. They aid the Editorial Board during the editorial cycle and supervise both the editorial teams and the designated committees.
- b. **Duties:**
 - i. Further editing of the text's grammar and style.
 - ii. Revision of citations, ensuring they follow *Bluebook* standards.
 - iii. Aiding their immediate Executive Editor in answering Junior Editors' queries.
- c. **Requirements**
 - i. 2L to LLM students.
 - ii. Satisfactory completion of a seminar course.
- d. **Preferred Qualifications**
 - i. Satisfactory completion of at least one Commercial Law course.

II. **Editor**

- a. **Editors** will be contributing to the general content of the Journal. Working directly with the Directors of the Journal and Senior Editors to create content.
- b. **Duties:**
 - i. Writing, editing, proof-reading, and investigating the sources of the Notes and Articles to be published.
 - ii. Conduct extensive research related to the writing papers.
 - iii. Editing of the text's grammar and style using the *Bluebook*.
 - iv. Assist the Online Director in the identifications of write material for the Online Forum.
- c. **Requirements**
 - i. 2L to LLM students.
- d. **Preferred Qualifications**
 - i. Satisfactory completion of a seminar course.
 - ii. Satisfactory completion of at least one Commercial Law course.

III. **Associate Editor**

- a. **Associate Editors** are the first to edit the articles selected for publication.
- b. They work under the supervision of several Senior Editors.
- c. **Duties:**
 - i. Editing of the text's grammar and style.
 - ii. Correction of citations following the *Bluebook*.

- iii. Digital and physical investigation of materials cited (“bookpulling”) and confirmation that its contents relate to the text.

IV. Collaborator

- a. Our connection with the rest of the academic community, **Collaborators** aid the Editorial Board in the organization and execution of activities, such as our Induction Ceremony, conferences, and symposiums. They do not take part in editorial activities.
- b. **Duties:**
 - i. Coordination of events.
 - ii. Contacting people of interest.
 - iii. Preparation of the materials to be used in activities, including designing, and publishing physical and digital promotional material.
 - iv. Photograph and maintain a record of our activities.
 - v. Gathering and organizing the history of our magazine.
 - vi. Maintaining and updating contact information of previous members of the Journal.

Scan the QR Code below to look into the instructions on how to submit your application to be considered for a position in our Fourteenth Volume Editorial Body:



Complete applications will be accepted until **11:55 PM of August 15, 2021**. They should be sent directly to **uprbj@gmail.com**, under the subject: **Fourteenth Volume Staff Application**. In the email, **please specify what position you are applying to**. We look forward to hear from you. Do not hesitate to ask us any questions that may arise while preparing your application.