



UNIVERSITY OF PUERTO RICO
BUSINESS LAW JOURNAL

March 13, 2023

Student Body
University of Puerto Rico School of Law
Subject: Call for Editors

Greetings,

Since its launch in 2009, the **University of Puerto Rico Business Law Journal** has attracted authors from almost every continent to analyze and think critically about recent developments in Business Law and other related areas. Conceiving the law as a key instrument for economic development, the Journal traditionally publishes two issues (Winter/Summer) that constitute its yearly volume and cover a diverse array of topics of interest for businesses, academics and legal professionals, including corporate & securities law, intellectual property protection, labor & employment matters, taxation affairs, trade & financial regulation, and transactional & financing issues. With thirteen volumes published so far, the pertinence of the subjects addressed by the Journal has earned it a privileged spot among student-edited, specialized, digital legal periodicals.

The Journal is currently seeking talented and enthusiastic law students willing to become part of its historic Fifteenth Volume Editorial Board and develop a set of high-valued skills in a collegiate and collaborative environment.

This Call is circumscribed to the positions of **Editor and Associate Editor**.

S/Norsheli Sánchez Carrión | Editor in Chief

S/Stella González Pérez | Executive Director

Fourteenth Editorial Board

DESCRIPTION, DUTIES AND REQUIREMENTS

Fifteenth Volume Editorial Body

I. **Editorial and Executive Directors**

a. **Directors** will be the face of the Journal. Primarily, they will be responsible for the content of the publication and the supervision of the Editorial Body. By their example and dedication, they shall enact consensus and collaboration between their peers, to achieve the goals of the collective.

b. **Duties:**

- i. Direct the editing process, ensuring that it progresses according to the publication plan.
- ii. Manage communication with the authors, the publishing platforms and databases on behalf of the Journal.
- iii. Coordinate with his/her peers to hold periodic meetings, face-to-face or remotely, for the discussion of work agendas.
- iv. Plan activities for members of the Journal, and the furtherance of Commercial Law topics among the student body.
- v. Procure the production of periodical reports to the professor in charge of the Journal.

c. **Requirements**

- i. 2L, 3L or LLM students.
- ii. Experienced Writer, Senior Editor or Editor.
- iii. Satisfactory completion of a seminar course.
- iv. Satisfactory completion of at least one Commercial Law course.

d. **Application Submissions:**

- i. **An updated resume**, summarizing the qualities you would contribute to the Journal. It should also highlight any recognition that makes you stand out among your peers.
- ii. **A one-page cover letter (CL)**, expressing what you expect to gain from your experience and your vision and mission for the Journal. It is in this document where you should specify what position you are applying for and describe any other relevant experience not summarized in your resume.
- iii. **A writing sample**, either in English or Spanish done during your Law School studies demonstrating your mastery of grammar, punctuation, and

style following citation guidelines, according to the rules set forth in *The Bluebook*.

II. Editor

- a. **Editors** will be contributing to the general content of the Journal. Working directly with the Directors of the Journal and Senior Editors to create content.
- b. **Duties:**
 - i. Writing, editing, proof-reading, and investigating the sources of the Notes and Articles to be published.
 - ii. Conduct extensive research related to the writing papers.
 - iii. Editing of the text's grammar and style using the Bluebook.
 - iv. Assist the Online Director in the identifications of write material for the Online Forum.
- c. **Requirements**
 - i. 2L and LLM students.
- d. **Preferred Qualifications**
 - i. Satisfactory completion of a seminar course.
 - ii. Satisfactory completion of at least one Commercial Law course.

III. Associate Editor

- a. **Associate Editors** are the first to edit the articles selected for publication.
- b. They work under the supervision of several Senior Editors.
- c. **Duties:**
 - i. Editing of the text's grammar and style.
 - ii. Correction of citations following the *Bluebook*.
 - iii. Digital and physical investigation of materials cited ("*bookpulling*") and confirmation that its contents relate to the text.

INSTRUCTIONS

Complete applications should be sent directly to uprbj@gmail.com, under the subject: **Fifteenth Volume Staff Application**. In the email, **please specify what position you are applying to**. We look forward to hear from you. Do not hesitate to ask us any questions that may arise while preparing your application.

To be considered for the position of **Associate Editor**, please submit the following:

1. **An updated resume**, summarizing the qualities you would contribute to the Journal. It should also highlight any recognition that makes you stand out among your peers.

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2. **A one-page cover letter (CL)**, not restating what your resume should summarize, but expressing what you expect to gain from your experience as an editor and your vision and mission for the Journal. It is in this document where you should specify what position you are applying for.
3. **A writing sample**, either in English or Spanish done during your Law School studies demonstrating your mastery of grammar, punctuation, and style.
4. **Complete the provided exercise** by properly editing it, in terms of grammar, punctuation, style, and citation, according to the rules set forth in *The Bluebook*.

To be considered for the position of **Editor**, please submit the following:

1. **An updated resume**, summarizing the qualities you would contribute to the Journal. It should also highlight any recognition that makes you stand out among your peers.
2. **A one-page cover letter (CL)**, not restating what your resume should summarize, but expressing what you expect to gain from your experience as an editor and your vision and mission for the Journal. It is in this document where you should specify what position you are applying for.
3. **A writing sample**, either in English or Spanish done during your Law School studies demonstrating your mastery of grammar, punctuation, and style.
4. **A short essay or note** (700-1,500 words) that illustrates your opinion and analysis on any of the following:
 1. Raúl E. Casanova Balado v. UBS Financial Services, Inc., 2017 TSPR 164
 2. Deméter International, Inc. V. Secretario de Hacienda, 2018 TSPR 21
 3. Miramar Marine, Inc v. City Walk Development Corporation; McCloskey, Perez & Asociados, Inc., 2017 TSPR 141

When writing your note, you should observe proper grammar, punctuation, and style rules; and, to the best of your ability, follow citation guidelines, according to the rules set forth in *The Bluebook*.