



UNIVERSITY OF PUERTO RICO
BUSINESS LAW JOURNAL

September 20, 2021

Student Body

University of Puerto Rico School of Law

Subject: Call for Editors and Collaborators

Greetings,

Since its launch in 2009, the **University of Puerto Rico Business Law Journal** has attracted authors from almost every continent to analyze and think critically about recent developments in Business Law and other related areas. Conceiving the law as a key instrument for economic development, the Journal traditionally publishes two issues (Winter/Summer) that constitute its yearly volume and cover a diverse array of topics of interest for businesses, academics and legal professionals, including corporate & securities law, intellectual property protection, labor & employment matters, taxation affairs, trade & financial regulation, and transactional & financing issues. With ten volumes published so far, the pertinence of the subjects addressed by the Journal has earned it a privileged spot among student-edited, specialized, digital legal periodicals.

The Journal is currently seeking talented and enthusiastic law students willing to become part of its historic Eleventh Volume Editorial Board and develop a set of high-valued skills in a collegiate and collaborative environment.

This Call is circumscribed to the positions of **Editor, Associate Editor, Senior Editor, and Collaborator**. Candidates with excellent legal citations skills are encouraged to apply for Senior Editor. Additionally, those with at least one year of experience in a legal periodical are also encouraged to apply for Senior Editor, but it is not a requirement.

S/Tania I. Cruz Martínez | Editor in Chief

S/Félix de Jesús Arizmendi | Online Director

S/Yashkiabette de Jesús Blanco | Executive Director

DESCRIPTION, DUTIES AND REQUIREMENTS

Thirteenth Volume Editorial Body

I. **Senior Editor**

- a. Working directly under the Executive Editors, **Senior Editors** are their direct connection to the Editors. They aid the Editorial Board during the editorial cycle and supervise both the editorial teams and the designated committees.
- b. **Duties:**
 - i. Further editing of the text's grammar and style.
 - ii. Revision of citations, ensuring they follow *Bluebook* standards.
 - iii. Aiding their immediate Executive Editor in answering Junior Editors' queries.

II. **Editor**

- a. **Editors** will be contributing to the general content of the Journal. Working directly with the Directors of the Journal and Senior Editors to create content.
- b. **Requirements**
 - i. 2L to LLM students.
 - ii. Satisfactory completion of a seminar course.
 - iii. Satisfactory completion of at least one Commercial Law course.
- c. **Duties:**
 - i. Writing of academic articles, reviews, short essays, or any other write work related to the Vol. XIII thematic.
 - ii. Conduct extensive research related to the writing papers.
 - iii. Editing of the text's grammar and style using the *Bluebook*.
 - iv. Assist the Online Director in the identifications of write material for the Online Forum.

III. **Associate Editor**

- a. **Associate Editors** are the first to edit the articles selected for publication.
- b. They work under the supervision of an Executive Editor and several Senior Editors.
- c. **Duties:**
 - i. Editing of the text's grammar and style.
 - ii. Correction of citations following the *Bluebook*.
 - iii. Digital and physical investigation of materials cited ("*bookpulling*") and confirmation that its contents relate to the text.

Online Editorial Board

I. **Online Editor.**

- a. **Online Editors** work directly with the material to be published in our **BLJ Forum** section. They carry out the crucial role of writing, editing, proof-reading, and investigating the sources of the Notes and Articles to be published.
- b. They will work under the supervision of the Editorial Board and the Online Director.
- c. **Requirements**
 1. 2L to LLM students.
 2. Satisfactory completion of a seminar course.
 3. Satisfactory completion of at least one Commercial Law course.
- d. **Duties:**
 1. Proofreading, editing, and "*bookpulling*" of submitted online notes to be published.

IV. **Collaborator**

- a. Our connection with the rest of the academic community, **Collaborators** aid the Editorial Board in the organization and execution of activities, such as our Induction Ceremony, conferences, and symposiums. They do not take part in editorial activities.
- b. **Duties:**
 - i. Coordination of events.
 - ii. Contacting people of interest.
 - iii. Preparation of the materials to be used in activities, including designing, and publishing physical and digital promotional material.
 - iv. Photograph and maintain a record of our activities.
 - v. Gathering and organizing the history of our magazine.
 - vi. Maintaining and updating contact information of previous members of the Journal.

INSTRUCTIONS

To be considered for the position of **Editor Associate** or **Senior Editor**, please submit the following:

1. An updated resume, summarizing the qualities you would contribute to the Journal. It should also highlight any recognition that makes you stand out among your peers.
2. A one-page cover letter (CL), not restating what your resume should summarize, but expressing what you expect to gain from your experience as an editor and your vision and mission for the Journal. It is in this document where you should specify what position you are applying for.
3. A writing sample, either in English or Spanish done during your Law School studies demonstrating your mastery of grammar, punctuation, and style.
4. Complete the exercise found on <https://www.uprbj.org/volume-13> by properly editing, in terms of grammar, punctuation, style, and citation, according to the rules set forth in *The Bluebook*.

To be considered for the position of **Collaborator**, please submit the following:

1. An updated resume, summarizing the qualities you would contribute to the Journal. It should also highlight any recognition that makes you stand out among your peers.
2. A one-page cover letter (CL), not restating what your resume should summarize, but expressing your interest and what you expect to gain from your experience. It is in this document where you should specify what position you are applying for.

To be considered for the position of **Editor** or **Online Editor**, please submit the following:

1. An updated resume, summarizing the qualities you would contribute to the Journal. It should also highlight any recognition that makes you stand out among your peers.
2. A one-page cover letter (CL), not restating what your resume should summarize, but expressing what you expect to gain from your experience

as an editor and your vision and mission for the Journal. It is in this document where you should specify what position you are applying for.

3. A writing sample, either in English or Spanish done during your Law School studies demonstrating your mastery of grammar, punctuation, and style.
4. A short essay or note (700-1,500 words) that illustrates your opinion and analysis on any of the following:
 1. Raúl E. Casanova Balado v. UBS Fianacial Services, Inc., 2017 TSPR 164
 2. Deméter International, Inc. V. Secretario de Hacienda, 2018 TSPR 21
 3. Miramar Marine, Inc v. City Walk Development Corporation; McCloskey, Perez & Asociados, Inc., 2017 TSPR 141

When writing your note, you should observe proper grammar, punctuation, and style rules; and, to the best of your ability, follow citation guidelines, according to the rules set forth in *The Bluebook*.

They should be sent directly to **uprblj@gmail.com**, under the subject: **Thirteenth Volume Staff Application**. In the email, please specify what position you are applying to. We look forward to hearing from you. Do not hesitate to ask us any questions that may arise while preparing your application.